

RALLIS INDIA LIMITED

ARCHIVAL POLICY

December 1, 2015

RALLIS INDIA LIMITED

1. OBJECTIVE OF THE POLICY

- 1.1 Securities and Exchange Board of India (hereinafter referred to as “SEBI”), by its Notification dated September 2, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as “the Regulations”), which have come into effect from December 1, 2015.
- 1.2 Regulation 30 (1) of the Regulations requires the Company to make disclosures of any events or information which, in the opinion of the Board of Directors of the Company, is material. Regulation 30 (8) of the Regulations requires the Company to disclose on its website all such events or information which have been disclosed to the Stock Exchanges under the Regulation, and such disclosures shall be hosted on the Company’s website for a minimum period of five (5) years and thereafter as per the Archival Policy of the Company, as disclosed on the website of the Company.
- 1.3 Thus, as per Regulation 30 (8) of the Regulations, the Company is required to frame an Archival Policy for archival of the events or information that have been disclosed to the Stock Exchanges and placed on the Company’s website.
- 1.4 In view of the above, the Company has framed this Archival Policy (hereinafter referred to as “the Policy”) to determine the period for which the events or information disclosed by the Company to the Stock Exchanges and placed on its website, shall be archived.

2. SCOPE OF THE POLICY

- 2.1 This Policy provides a framework for ensuring that events or information disclosed by the Company to the Stock Exchanges are adequately disclosed on its website as required by law and archived for a reasonable period thereafter, to facilitate its retrieval if required.

3. ARCHIVAL OF INFORMATION

- 3.1 All such events or information disclosed by the Company to the Stock Exchanges pursuant to Regulation 30 of the Regulations shall be hosted on the website of the Company for a minimum period of five (5) years. The same shall thereafter be archived and maintained by the Company for a further period of minimum five (5) years in the manner as deemed appropriate by the Company.

4. **DISCLOSURE ON WEBSITE**

- 4.1 As required under the Regulations, the Policy shall be disclosed on the website of the Company, i.e. www.rallis.co.in

5. **REVISION OF POLICY**

- 5.1 This Policy has been adopted by the Board of Directors of the Company and the Board may review and amend the Policy from time to time, pursuant to any change in law or otherwise.

6. **GENERAL**

- 6.1 In the event of any subsequent changes in the provisions of the Regulations or any other Regulations which make any of the clauses/ provisions in this Policy inconsistent with the Regulations, the provisions of the Regulations shall prevail over this Policy.

7. **EFFECTIVE DATE**

- 7.1 This Policy shall be effective from December 1, 2015.